

建國科技大學 學年度第 學期日間部新生、轉學生、轉系生科目學分抵免申請書

Application Form of Credits Waiver & Transference for CTU Day School Students and Transferring Students

學生基本資料 student info	學制 system	系(科)別 faculty	姓名 name	學號 student ID	電話\手機 mobile
					電話： 手機 mobile：

學期 冊別 semester	必、選修別 required /optional	欲抵免科目名稱 subject title	學分數 credits	已修讀(及格)科目名稱 Title of the passed subject	學期 冊別 semester	學分數 credits	成績 grades	審核結果 result of examination	主管單位主任簽章 signature of the chief
								<input type="checkbox"/> 同意 agree <input type="checkbox"/> 不同意 disagree <input type="checkbox"/> 同意但需補修 學分 Agree but need to make up _ credits	
								<input type="checkbox"/> 同意 agree <input type="checkbox"/> 不同意 disagree <input type="checkbox"/> 同意但需補修 學分 Agree but need to make up _ credits	
								<input type="checkbox"/> 同意 agree <input type="checkbox"/> 不同意 disagree <input type="checkbox"/> 同意但需補修 學分 Agree but need to make up _ credits	
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								<input type="checkbox"/> 同意 agree <input type="checkbox"/> 不同意 disagree <input type="checkbox"/> 同意但需補修 學分 Agree but need to make up _ credits	
								<input type="checkbox"/> 同意 agree <input type="checkbox"/> 不同意 disagree <input type="checkbox"/> 同意但需補修 學分 Agree but need to make up _ credits	

註 Note: 1.科目學分抵免之申請，應於入(轉)學註冊時一併辦理，完成審查程序後由註冊組核發審查結果影印本，交由學生留存，學生應依抵免結果主動留意應修習科目以免影響畢業權利。This application should be handled as registration, and the copy of examination result will be issued by registration section to students for keeping. Students should mind the credits to be required according to the examination result. (學生申請抵免時應仔細檢查是否有遺漏科目，未提出申請之科目事後不得以任何理由，要求補辦理。抵免後，仍需依本校學則所訂每學期修習學分數規定選課 please check carefully if there's any subject missed, no acceptance of supplementary application for other subjects afterwards. Once approved, students need to select the courses for required credits every semester according to school regulations)

2.初審單位：專業科目由系主任審核、通識科目由通識中心審核、英文由語言中心審核、軍訓由軍訓室審核、體育由體育室審核、勞作教育等科目由學務處審核。 First Examined by: chairman of department in charge of majors, General Knowledge Center, Language Center in charge of English, Military Education Office in, PE office, Student Affairs Office in charge of manual labor subject, etc.

3.複審單位：由教務處審核。Second examined by: Academic Affairs Office.

4.若必修科目以少學分抵多學分時，由系科主任指定一補修科目登錄為必修學分，該科目超出之學分不再同時列入選修學分計算。If the obtained credits are fewer than those of the required subject to be waived, the chairman of department will designate one subject for students to make up the balance. Additional credits will not be counted in selected credits.

切結聲明：本人已詳讀抵免規定，並提出所有欲抵免科目(申請人簽名)
 Declaration: I have read the rules of credits waiver and transference in details, and listed all the subjects to be examined. Signature _____