

## 建國科技大學「學生科目學分抵免辦法」

### The Rules of Credits Waiver and Transference for CTU Students

98年01月07日教務會議修正通過

98年10月19日教務會議修正通過

104年06月25日教務會議修正通過

107年06月14日教務會議修正通過

第一條 本校辦理學生科目學分抵免，除法令另有規定外，依本辦法辦理。

CTU students process credits waiver and transference according to the rules hereinafter, unless there are other rules exclusively made.

第二條 下列學生得申請抵免科目學分：

Students listed below can apply for credits waiver and transference:

(一)轉系(科)生

Transferring to another faculty.

(二)轉學生

Transferring students from other schools.

(三)新舊課程交替學生(含復學生)

Original courses are changed into new ones. (including students of reentry to school)

(四)重考入學新生

Retaking the admission exam and pass.

(五)本校推廣教育學分班學生考取正式生

Students of continuing education credit courses become formal students.

(六)高中(職)校學生預修本校課程後考取之正式生。

Senior high school students taking CTU courses beforehand and pass entrance exam.

(七)本校大學部學生預修碩士班課程後考取之正式生。

CTU students of university taking graduate school courses in advance and pass the entrance exam of graduate school.

第三條 本校依下列規定辦理科目抵免：

The credits waiver and transference are processed according to following regulations:

(一)科目名稱及內容皆相同或科目名稱不同而內容相同或科目名稱及內容不同而性質相近者，得互為抵免。

The subjects with the same titles and contents or with the same contents but different titles or with different titles and contents but similar in quality can be waived.

(二)學分以多抵少者，以少學分登記；以少抵多者，其缺修學分應補足之，應補足之科目學分由系、所主任認定之。

The number of credits should be waived by the fewer ones of the two subjects; the difference of credits after waiving should be made up, which is determined by the chairman of the faculty.

(三)五專四、五年級與二專之科目學分得依三之(一)規定互為抵免。

The credits of the 4<sup>th</sup> and 5<sup>th</sup> grade at Junior College of five-year program and those of two-year technical school can be waived according to point (1) of Art. 3 as above.

(四)已修習及格之科目學分，必要時得經甄試後再予抵免。

Sometimes the credits that have been earned should be waived after selection test if necessary.

第四條 學生辦理抵免學分後，每學期所修學分數，應達該學期修習學分上下限之規定。

After credits waiver and transference, the required credits of each semester should be in

accordance with the bounds that is regulated.

第五條 學生經核准抵免之總學分超過該年級應修必修學分三分之二或無法達到學則所規定之選課最低學分者，得申請提高編級，重新編入適當年級就讀，但至少應在校修習滿一年，並符合各系規定最低畢業學分，始可畢業，唯修業年限不因此而延長。

If the total credits that are approved to be waived exceed 2/3 of the required credits or do not reach the minimum according to regulations, students can apply for promoting to higher grade appropriate for them, but at least they need to study for one year and meet the graduation requirements before graduating, besides, the duration of studies will not be extended.

第六條 經申請核准可抵免學分總數規定如下：

The total credits that can be waived are as follows:

(一)大學部及專科部

University and Colleges

(1)入學一年級新生抵免學分數以該系一年級應修學分總數為上限。

The credits for the 1<sup>st</sup> grade students to waive can be as much as the total required credits of that grade of the faculty.

(2)轉入二年級學生抵免學分數以轉入該系一年級應修學分總數為上限。

The credits for the students transferring to the 2<sup>nd</sup> grade to waive can be as much as the total required credits of the 1<sup>st</sup> grade of the faculty.

(3)轉入三年級學生抵免學分數以轉入該系一年級及二年級應修學分總數為上限。

The credits for the students transferring to the 3<sup>rd</sup> grade to waive can be as much as the total required credits of the 1<sup>st</sup> grade and 2<sup>nd</sup> grade of the faculty.

(4)轉入大學部二年制學生，其抵免科目學分以原校為技術校院或大學三年級以上修習及格科目學分為限。

(5) The credits for the students transferring to the two-year university to waive are limited to the required credits having been earned in their 3<sup>rd</sup> grade or above of their original institutes or universities.

(6)本校核准先修讀學分後考取正式生或本校重新考入學生，得申請抵免學分數不受限制，但至少需修業一學年。

Students who had been approved to study the courses and earn the credits in advance then are admitted to CTU either by admission exam or reexamination, can apply for credits waiver and transference without limitation but study for 1 school year at least.

(二)碩士班

Master's degree of Graduate school

(1)以該系(所)規定畢業學分數(不含論文學分)之二分之一為上限；惟系(所)另有規定者，從其規定，但不得高於其規定畢業學分數(不含論文學分)之二分之一。

The credits for master's degree students can be waived as much as 1/2 of graduation required credits (essays excluded) in that faculty; the exclusive regulations of the faculty shall prevail, but the credits waiver can not be more than 1/2 of graduation requirements (essays excluded).

(2)本校核准先修讀碩士班學分後考取正式生或本校重新考入學生，得申請抵免學分數不受限制(不含論文學分)，但至少需修業一學年。

Students who had been approved to study the master's degree programs and earn the credits in advance then are admitted to CTU either by admission exam or reexamination, can apply for credits waiver and transference without limitation (essays excluded) but study for 1 school year at least.

(3)本校預研究生考取正式生抵免學分總數規定，依「本校學生修讀學士、碩士一貫學程

辦法」辦理。

The total credits waiver and transference for CTU BA-MA program students are regulated according to “the regulations of CTU concurrent bachelor’s and master’s degree studies”.

第七條 復學生之畢業學分數及應修課程依其原入學年度課程標準辦理；凡復學後之科目名稱（含階段）及學分數與原入學年度課程標準不同者，均應依本辦法申請抵免。

The graduation requirements and required courses for students who return to school should be in accordance with their original school year of admission; if the subject titles and credits are different from the ones of original school year of admission, the procedure should be according to the regulations above.

第八條 轉學生在原校修習及格之科目與學分，經轉入後非該系科（組）所修之科目，經系、所主任核准後，可列為選修學分計算。

If the subjects and credits that the transfer students have passed and earned in original schools are not the required courses in the intended faculty, they can be counted in selective credits after approved by the chairman/director of the department/faculty.

第九條 外國學生申請轉入本校，因各國課程之差異，其學分抵免之採認，應於申請入學時檢附成績單，由該系組成審核小組（審核小組成員得包括本辦法第十一條所列人員）審查後，決定是否接受或核准抵免學分數或編入年級。

The credits waiver and transference for international students who transfer to CTU, due to the course differences among countries, should be determined by the subcommittee consisted of the faculty personnel (the members of the subcommittee are listed in Art. 11 as below).

第十條 外國學生轉入本校後，低於編入年級之必修零學分科目、體育、青春護照及勞作教育等得予免修。

The international transfer students are exempted from taking the courses of the required subjects of zero credits, PE, youth passport, and labor education, etc., of lower grades.

第十一條 科目學分抵免之申請，應於入（轉）學註冊時一併辦理；科目學分抵免之審核，共同科目由通識教育中心審查、體育由體育室審查、軍訓由軍訓室審查、專業科目由各系所審查，並由教務處複核之。

The application for credits waiver and transference should be made together with enrollment; the credits waiver and transference are reviewed by general education center (common subject), athletic department (PE), military education office (military education), and each faculty (major subjects), and then approved by academic affairs office.

第十二條 學生入學前曾在空中專科進修補習學校、專科進修補習學校及教育部認可之國外同級學校修讀之科目學分，得視實際情形依本辦法有關規定抵免。

Students who have studied the subjects in aerial vocational continuing education schools, vocational continuing education institutes and equivalent international schools recognized by the Ministry of Education, can process the credits waiver and transference according to the regulations stated above.

第十三條 學生科目學分抵免或重（補）修成績，均登記於歷年成績表內，並備註抵免情形或併存原成績表。

The records of credits waiver and transference or makeup courses should be presented on the academic records of all semesters and noted the state or preserved with original records.

第十四條 本辦法提教務會議審查通過後實施，修正時亦同。

These regulations have been approved during a meeting of academic affairs and took effect. Future amendments to this regulation will go through the same process.

## 建國科技大學「學生科目學分抵免辦法」(修訂條文對照表)

修訂條文	原條文	修訂內容
<p>第五條 學生經核准抵免之總學分超過該年級應修必修學分三分之二或無法達到學則所規定之選課最低學分者，得申請提高編級，重新編入適當年級就讀，但至少應在校修習滿一年，並符合各系規定最低畢業學分，始可畢業，唯修業年限不因此而延長。</p>	<p>第五條 學生經核准抵免之總學分超過該年級應修必修學分三分之二或無法達到學則所規定之選課最低學分者，得申請提高編級，重新編入適當年級就讀，但至少應在校修習滿一年，並符合各系規定最低畢業學分，始可畢業，唯修業年限不因此而延長。<del>除經抵免科目學分可編入較高年級者，其低年級部分的體育學分可申請抵免外，其他之體育學分不得抵免。</del>另為鼓勵曾在本校推廣教育學分班學生考取正式生者，在校修課符合各系規定最低畢業學分，即可畢業。</p>	<p>一、刪除：除經抵免科目學分可編入較高年級者，其低年級部分的體育學分可申請抵免外，其他之體育學分不得抵免。</p> <p>二、刪除：另為鼓勵曾在本校推廣教育學分班學生考取正式生者，在校修課符合各系規定最低畢業學分，即可畢業。 (移到第六條)</p>
<p>第六條 經申請核准可抵免學分總數規定如下：</p> <p>(一)大學部及專科部</p> <p>(1)入學一年級新生抵免學分數以該系一年級應修學分總數為上限。</p> <p>(2)轉入二年級學生抵免學分數以轉入該系一年級應修學分總數為上限。</p> <p>(3)轉入三年級學生抵免學分數以轉入該系一年級及二年級應修學分總數為上限。</p> <p>(4)轉入大學部二年制學生，其抵免科目學分以原</p>	<p>第六條 經申請核准可抵免學分總數規定如下：</p> <p>(一)大學部及專科部</p> <p>(1)入學一年級新生抵免學分數以該系一年級應修學分總數為上限。</p> <p>(2)轉入二年級學生抵免學分數以轉入該系一年級應修學分總數為上限。</p> <p>(3)轉入三年級學生抵免學分數以轉入該系一年級及二年級應修學分總數為上限。</p> <p>(4)轉入大學部二年制學生，其抵免科目學分以原</p>	<p>增列：本校核准先修讀學分後考取正式生、本校重新考入學生與預研究生考取正式生，申請抵免學分數規定。</p>

<p>校為技術校院或大學三年級以上修習及格科目學分為限。</p> <p><u>(5)本校核准先修讀學分後考取正式生或本校重新考入學生，得申請抵免學分數不受限制，但至少需修業一學年。</u></p> <p>(二)碩士班</p> <p>(1)以該系（所）規定畢業學分數（不含論文學分）之二分之一為上限；惟系（所）另有規定者，從其規定，但不得高於其規定畢業學分數（不含論文學分）之二分之一。</p> <p><u>(2)本校核准先修讀碩士班學分後考取正式生或本校重新考入學生，得申請抵免學分數不受限制（不含論文學分），但至少需修業一學年。</u></p> <p><u>(3)本校預研究生考取正式生抵免學分總數規定，依「本校學生修讀學士、碩士一貫學程辦法」辦理。</u></p>	<p>校為技術校院或大學三年級以上修習及格科目學分為限。</p> <p>(二)碩士班</p> <p>以該系（所）規定畢業學分數（不含論文學分）之二分之一為上限；惟系（所）另有規定者，從其規定，但不得高於其規定畢業學分數（不含論文學分）之二分之一。</p>	
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