**Application for Minor Program of Study**

**Chienkuo Technology University \_\_Academic Year \_\_Semester**

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| --- | --- | --- | --- | --- | --- |
| Student No. |  | Name |  | Date of Application |  (yy) (mm) (dd) |
| Current Dept | 4-year college Dept　　　 Grade　　　 Class |
| Applying for a minor  | 　　　　　　　　　　　　Dept | Enclosure | □A Chinese Transcript for all semesters □Other required documents　　　　　　 |
| Current Status of Applicant | □ I have never studied a minor or a double major □ I have studied a double major in：　　　　　 　　　Dept□ I currently studying a minor in：　　　　　　　 　 Dept |
| Applicant’s signature |  | Telephone |  |

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| --- | --- | --- | --- | --- |
| Signature of the Registrar Division | Chairperson’s Signature of Original Major Department  | Review & Signature of Second Major Department Chair | Signature of Dean of Intended Department | Ratification of Dean of Academic Affairs |
| □ Passed□ Rejected |  | * Approved
* Disapproved
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| **After ratifying the application form should be submitted to Registrar Division**  |

Remarks:

1. Students who apply for a minor program should fill out this application form during the time allowed in each semester. Please send the application form to the original and the second departments for reviewing. The application will not be accepted if you neither include the signature of dean of the second department nor send back the application form to the office of Academic Affairs at the due time.

2. Students with a minor may submit a withdrawal of minor qualification to the Office of Academic Affairs in expected graduating semester before the drop/add deadline.

3. For details, please refer to the Regulations Governing CTU Students Applying for Minor Study and Application Requirement & Qualification Standard Form.

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Declaration of Renouncement of Minor

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| I hereby declare renunciation of my pursuit of the minor study in hopes to graduate at the planned time.　　　　　　　　　　　Applicant’s Signature：　　　　　　　　　Date：　　　(yy) (mm) (dd) |
| The Original Department Chair’s Signature |  | The Second Major Department Chair’s Signature |  |