



【附表 Attachment 1】

入學申請資料檢核表 List of Submitted Documents

申請人務必就已繳交之資料，在下面表格中打(✓) Applicant have to check the items that you have submitted

申請人 / Applicant:		<input type="checkbox"/> Bachelor degree program <input type="checkbox"/> Master degree program	申請系所 / Program:
查核 check	繳交資料項目 Application Materials	份數 Copies	
	1. 入學申請表 Completed Application form for admission (Please attach one 2-inch passport photo) 【Attachment2】	1	
	2. 外國學生申請人在臺就學檢核表及切結書 【Attachment3】 Checklist and Declaration for International Applicants Undertaking Studies in Taiwan		
	3. 身份資格聲明具結書 Declaration (Admission Application Affidavit) 【Attachment4】		
	4. 文件切結書 Affidavit (of admissions documents to be verified) 【Attachment5】		
	5. 經中華民國駐外館處驗證之畢業證書 Officially notified photocopy of the diploma (for application of bachelor program) or B.S./B.A. diploma (for application of master program)	1	
	6. 經中華民國駐外館處驗證之成績單正本(英文或中文翻譯本) Official transcripts of academic records in English or Chinese, which should be officially notified.	1	
	7. 護照影本 (如有外僑居留證或其他合法居留身分證明文件者，請一併上傳；已申請喪失中華民國國籍者，請上傳相關證明文件) A photocopy of your valid passport (Individuals possessing ARC or other legal resident's certificates, please provide a copy of ARC if there's any; if you have applied for expatriation, please upload related proof document)	1	
	8. 留學讀書計畫 Study plan / Statement of Purpose 【Attachment6】	1	
	9. 個人資料授權查證同意書 Personal Data Collection Agreement (Authorization) 【Attachment7】	1	
	10. 語言能力證明 Proof of Language Proficiency A. 申請全中文授課課程者(中文為母語者除外)，需繳交中文能力證明 TOCFL/HSK Applicants applying for Chinese programs (except for Chinese native speakers) should submit a CEFR A2 Level or equivalent certificate. B. 申請部分英文授課課程者，英文能力測驗證明 TOEFL/TOEIC/IELTS/ Cambridge ESOL/GEPT/CSEPT Applicants applying for half Chinese & half English graduate programs or international programs should submit a CEFR B2 Level Certificate if you don't have Chinese Language Proficiency. (except for English native speakers) TOEFL: iBT above 26、pBT above 385、TOEIC: above 375、IELTS: above 3.0	1	
	11. 推薦信函2封 The Letters of Recommendation (Every applicant needs to submit at least recommendation letter from a Chinese teaching teacher except those applicant whose mother language is Mandarin) 【Attachment8】	1	
	12. 財力證明書 Financial statement A. 限提供本人或三等親(父母、祖父母、兄弟姊妹)出具財力證明、匯款證明、獎學金證明；非本人之財力須另繳附親屬關係證明及申請入學資助者財力保證書。 Either yourself or a third party (parents, grandparents, siblings) must provide proof of financial ability, the remittance certificate, and the scholarship certificate. If the financial resources are certified by a third-party, a certificate demonstrating the familial relationship and guarantor's financial affidavit must be attached. 【Attachment9】 B. 獎學金證明須載明受獎期限及額度。 The scholarship certificate must specify the duration and amount of the award.	1	
	13. 其他 Other documents as required by the individual case.	1	

※No application documents will be returned. If required, please make copies for your records.

申請人簽名

Applicant's signature _____

日期

Date _____

【附表 Attachment 2】

外國學生入學申請表

Admission Application Form for International Students

1. 擬申請就讀之系(所)The Department / Graduate Institute & Degree you apply for:

<input type="checkbox"/> 學士(四年制) Bachelor degree(four-years) <input type="checkbox"/> 碩士 Master Degree Fill the name of program you would like to study at CTU		
第一志願系所 1 st Choice	第二志願系所 2 nd Choice	第三志願系所 3 rd Choice

☐ 交換學程(無學位) Exchange Program (non-degree program) : ☐ one semester、☐ two semesters
☐ 選讀生(無學位) Non-degree student

2. 個人資料 Personal Information

申請人 Applicant's name	中文 (in Chinese) <div style="text-align: right;"><input type="checkbox"/> 男 Male <input type="checkbox"/> 女 Female</div>		最近二吋相片 Attach a recent photograph here (about 1"x2")
	英文 (in English) First name / Given name	(Last name/ Surname)	
永久住址 Permanent address	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> - <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> (Zip code)		
現在通訊處 Postal Address	(※此為本校郵寄錄取通知用地址，請詳細填寫，若地址不全或 無人接收致使資料無法寄達，由申請者自行負責。) The notification of admission will be sent to this address. Applicants should provide the correct and exact name (same as passport) as well as a correspondence address to make sure a correct delivery of Letter of Acceptance. Otherwise, applicants shall be responsible for all the consequences caused. <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> - <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> (Zip code)		
國籍 Nationality	護照號碼 Passport No.	身分證號碼 Personal ID No.	
出生地點 Place of birth	出生日期 Date of birth	居留證號(ARC) Alien Residence Certificate No.	
電話 Telephone	電子信箱 E-mail	婚姻狀況 Marital status	子女數 No. of children
Country codes — phone number () —	社群軟體帳號 social media Line: WeChat: WhatsApp:		

3. 父母及聯絡人資料 Guardian Information

申請人父親或母親是否(曾)具中華民國國籍 Applicant's father or mother was a citizen of the Republic of China? <input type="checkbox"/> 是 YES / <input type="checkbox"/> 否 NO		
	父親 Father	母親 Mother
英文姓名 Name in English		
連絡電話 Telephone	Country codes — phone number () —	Country codes — phone number () —
電子郵箱 e-mail		
國籍及出生地 Nationality & Birth Place		



如父母任一方具中華民國國籍，需填寫下列資訊 The following information is required for the parent(s) with ROC citizenship.		
中文姓名 Chinese Name		
中華民國身分證號碼 R.O.C ID Number		
Address : <input type="text"/> - <input type="text"/> - <input type="text"/> (Zip code)		
緊急聯絡人 Emergency Contact Person / 在台聯絡人姓名 Contact Person in Taiwan		
關係 Relationship	電話 PHONE	地址 Address

4. 教育背景 Educational Background

申請人教育背景 Applicant's Education	中等學校 Senior high school	學院或大學 College or University	碩士班 Graduate school (Master Program)
學校名稱 Name of school			
學校所在地 City and country			
學位 Degree granted			
畢業日期 Graduate year			
主修 Major			
副修 Minor			

5. 中、英文語文能力 Chinese and English Proficiency

母語 Mother tongues					
曾修讀中文幾年 How many years have you formally studied Chinese?					
學習中文環境為何？(高中、大學、語文機構) Where did you study Chinese? (High School, College or language institute?)					
是否參加過中文語文測驗？ Have you taken any Chinese proficiency test?	<input type="checkbox"/> 是 Yes <input type="checkbox"/> 否 No	何種測驗？ What is the name of the test?			
		測試日期 Date of Test		分數 Score	
中文能力自我評估 Please evaluate your Chinese language skills.					
聽 Listening	<input type="checkbox"/> 優 Excellent	<input type="checkbox"/> 佳 Good	<input type="checkbox"/> 尚可 Average	<input type="checkbox"/> 差 Poor	<input type="checkbox"/> 不會 None
說 Speaking	<input type="checkbox"/> 優 Excellent	<input type="checkbox"/> 佳 Good	<input type="checkbox"/> 尚可 Average	<input type="checkbox"/> 差 Poor	<input type="checkbox"/> 不會 None
讀 Reading	<input type="checkbox"/> 優 Excellent	<input type="checkbox"/> 佳 Good	<input type="checkbox"/> 尚可 Average	<input type="checkbox"/> 差 Poor	<input type="checkbox"/> 不會 None
寫 Writing	<input type="checkbox"/> 優 Excellent	<input type="checkbox"/> 佳 Good	<input type="checkbox"/> 尚可 Average	<input type="checkbox"/> 差 Poor	<input type="checkbox"/> 不會 None
英文程度 Level of English proficiency					
聽 Listening	<input type="checkbox"/> 優 Excellent	<input type="checkbox"/> 佳 Good	<input type="checkbox"/> 尚可 Average	<input type="checkbox"/> 差 Poor	<input type="checkbox"/> 不會 None
說 Speaking	<input type="checkbox"/> 優 Excellent	<input type="checkbox"/> 佳 Good	<input type="checkbox"/> 尚可 Average	<input type="checkbox"/> 差 Poor	<input type="checkbox"/> 不會 None
讀 Reading	<input type="checkbox"/> 優 Excellent	<input type="checkbox"/> 佳 Good	<input type="checkbox"/> 尚可 Average	<input type="checkbox"/> 差 Poor	<input type="checkbox"/> 不會 None
寫 Writing	<input type="checkbox"/> 優 Excellent	<input type="checkbox"/> 佳 Good	<input type="checkbox"/> 尚可 Average	<input type="checkbox"/> 差 Poor	<input type="checkbox"/> 不會 None
是否參加過英文語文測驗？ Have you taken any English proficiency test?	<input type="checkbox"/> 是 Yes <input type="checkbox"/> 否 No	何種測驗？ What is the name of the test?			
		測試日期 Date of Test		分數 Score	

6. 其他 Others



健康情形 Health Condition	<input type="checkbox"/> 優 Excellent	<input type="checkbox"/> 佳 Good	<input type="checkbox"/> 尚可 OK	<input type="checkbox"/> 差 Poor
課外活動 Extracurricular Activities				
著作 Publications				
工作經歷 Work Experience				
特殊健康需求 Additional Needs 若您有任何健康上的問題或身心障礙考生如有特殊需要須本校協助，請於以下欄位書寫。 If you have any health problem or additional needs arising from disability, please notify in the following column to inform us.				

7. 在華研習期間各項費用來源？

Financial support while studying at CTU ?

<input type="checkbox"/> 個人儲蓄 Personal savings	<input type="checkbox"/> 台灣獎學金 Ministry of Foreign Affairs Taiwan Scholarship
<input type="checkbox"/> 父母供給 Parental support	<input type="checkbox"/> 獎助金 Scholarship(s)
<input type="checkbox"/> 其 他 Other (please specify) –Financial Affidavit for International Applicants If the certificate of deposit is not the applicant's account, please submit the guarantor's financial affidavit	

【附表 Attachment 9】

【附表 Attachment 3】

外國學生申請人在臺就學檢核表及切結書

Checklist and Declaration for International Applicants Undertaking Studies in Taiwan

壹、 外國學生申請人是否曾以僑生身分在臺就學檢核表

Checklist for International Applicants Undertaking Studies in Taiwan as Overseas Chinese Student

依據「外國學生來臺就學辦法」第2條規定，外國學生須未曾以僑生身分在臺就學，為確認您的外國學生身分，請確實填寫回答以下問題，謝謝！

Under Article 2 of *MOE Regulations Regarding International Students Undertaking Studies in Taiwan*, an international student must not have studied in Taiwan as an overseas Chinese student. Please answer the following questions truthfully to verify your international student status. Thank you.

1. 請問您是否曾經來臺就學過？是 ☐ 否 ☐
Have you ever studied in Taiwan before? YES ☐ NO ☐
2. 請問您是否曾以僑生身分在臺就學？是 ☐ 否 ☐ 不確定 ☐
Have you ever studied in Taiwan as an overseas Chinese student before? YES ☐ NO ☐ UNCERTAIN ☐
3. 請問您是否曾經海外聯合招生委員會分發？是 ☐ 否 ☐ 不確定 ☐
Have you ever received placement permission by the University Entrance Committee for Overseas Chinese Students? YES ☐ NO ☐ UNCERTAIN ☐
4. 請問您是否曾經各校以自行(單獨)招收僑生管道入學？是 ☐ 否 ☐ 不確定 ☐
Have you ever been admitted as an overseas Chinese student through individual recruitment of other institutions? YES ☐ NO ☐ UNCERTAIN ☐
5. 請問您本學年度是否向海外聯合招生委員會申請來臺就學？是 ☐ 否 ☐
Have you applied to the University Entrance Committee for Overseas Chinese Students for study in Taiwan during the academic year? YES ☐ NO ☐ UNCERTAIN ☐

填表說明：若您於第1題或第2題填寫「否」之選項，請填寫下列切結書。If you answered "NO" or "Uncertain" to Question 1 or Question 2 please fill in the following Affidavit.

切 結 書 DECLARATION

申請人_____ (姓名) 為具_____ 國籍之外國學生，申請本年度來臺就讀建國科技大學，本人確認未曾以僑生身分在臺就學，倘經僑務主管機關查證具僑生身分，則由錄取學校撤銷原錄取資格，不得異議。

I, _____ (full name), an international student holding the nationality of _____, am applying to study at the Chienkuo Technology University this year. I guarantee that I have never studied in Taiwan as an overseas Chinese student before; in case I'm verified by the Overseas Compatriot Affairs Council to be holding the status of overseas Chinese student, my admission status shall be deprived without objection.

此致 Submitted to

建國科技大學 Chienkuo Technology University

立切結書人 Applicant's Signature :

護照號碼 Passport No. :

西元 年 月 日
Date YY / MM / DD

(本人已確實瞭解本切結書所提之內容 I fully understand the content of the declaration.)

貳、 外國學生申請人是否曾來臺修讀學位檢核表

依據「外國學生來臺就學辦法」第 4 條：外國學生依前二條規定申請來臺就學，以一次為限。於完成申請就學學校學程後，除申請碩士班以上學程，得逕依各校規定辦理外，如繼續在臺就學者，其入學方式應與我國內一般學生相同。為確認您之前未曾在臺修讀學位，請確實填寫回答以下問題，謝謝！

Under Article 4 of MOE Regulations Regarding International Students Undertaking Studies in Taiwan, An international student applying to study at an educational institution in Taiwan in accordance with the provisions of the two previous articles is limited to only applying once [English note: a person may apply to more than one educational institution, but if one of these applications is successful and they then study in Taiwan, they cannot subsequently apply to study at another educational institution for a course at that level]. After completing the course of study at the educational institution to which they applied, unless the student is applying for admission to a program for a master's degree or a higher degree, which may be handled by each university in accordance with its regulations, if the students wants to continue studying in Taiwan, their application shall be handled in the same manner as the admission procedures for domestic students.

Please answer the following questions truthfully to verify your international student status. Thank you

1. 請問您是否曾以外國學生身分來臺修習學位？是 ☐ 就讀學校校名 _____
 否 ☐ 不確定 ☐

Have you ever studied in Taiwan as a degree-seeking student before? YES ☐ Name of School:

NO ☐ UNCERTAIN ☐

《若您填寫「否」或「不確定」之選項，請填寫下列切結書》。

If you answered "NO" or "UNCERTAIN" please fill in the following Affidavit.

切 結 書 DECLARATION

申請人_____ (姓名) 為具_____ 國籍之外國學生，申請本年度來臺就讀建國科技大學，本人確認未曾來台就學修讀學位，倘經查證曾以外國學生身分來臺修讀學位，無論是否取得學位，則由錄取學校撤銷原錄取資格，不得異議。

I, _____ (full name), an international student holding the nationality of _____, am applying to study at the Chienkuo Technology University this year. I guarantee that I have never studied in Taiwan as a degree-seeking student before; in case I'm verified that I have studied in Taiwan as a degree-seeking student before, my admission status shall be deprived without objection.
 此致

建國科技大學

To Chienkuo Technology University

立切結書人 Applicant's Signature :

護照號碼 Passport No. :

西元 _____ 年 _____ 月 _____ 日
 Date _____ YY / _____ MM / _____ DD

(本人已確實瞭解本切結書所提之內容 I fully understand the content of the declaration.)

說明 1：

依據「僑生回國就學及輔導辦法」，所稱僑生，指海外出生連續居留迄今，或最近連續居留海外六年以上，並取得僑居地永久或長期居留證件回國就學之華裔學生。但就讀大學醫學、牙醫及中醫學系者，其連續居留年限為八年以上。

Note 1:

According to "Regulations Regarding Study and Counseling Assistance for Overseas Chinese Students in Taiwan," the term "overseas Chinese student" refers to a student of Chinese descent who has come to Taiwan to study, who was born and lived overseas until the present time, or who has been living overseas for six or more consecutive years in the immediate past and obtained permanent or long-term residency status overseas. Note that for those applying to study in the departments of medicine, dentistry, or Chinese medicine at Taiwan universities, the minimum required number of consecutive years of overseas residency is eight years.

所稱海外，指大陸地區、香港及澳門以外之國家或地區；連續居留，指華裔學生每曆年在國內停留期間未逾一百二十日。連續居留海外採計期間之起迄年度非屬完整曆年者，以各該年度之採計期間內在國內停留期間未逾一百二十日予以認定。

The term "overseas" refers to locations or countries other than mainland China, Macao, and Hong Kong. The term "consecutive years of residency" is defined as Overseas Chinese Students staying in Taiwan for less than 120 days per calendar year. If the calculated calendar year is not one complete calendar year, the stay in Taiwan should not exceed 120 days within the calculated calendar year period.

說明 2：

依據「外國學生來臺就學辦法」第 4 條：外國學生依前二條規定申請來臺就學，以一次為限。於完成申請就學學校學程後，除申請碩士班以上學程，得逕依各校規定辦理外，如繼續在臺就學者，其入學方式應與我國內一般學生相同。

Note2:

According to "Regulations Regarding International Students Undertaking Studies in Taiwan," Article 4

An international student applying to study at an educational institution in Taiwan in accordance with the provisions of the two previous articles is limited to only applying once [English note: a person may apply to more than one educational institution, but if one of these applications is successful and they then study in Taiwan, they cannot subsequently apply to study at another educational institution for a course at that level]. After completing the course of study at the educational institution to which they applied, unless the student is applying for admission to a program for a master's degree or a higher degree, which may be handled by each university in accordance with its regulations, if the students wants to continue studying in Taiwan, their application shall be handled in the same manner as the admission procedures for domestic students.



【附表 Attachment 4】

身份資格聲明具結書 Declaration
Admission Application Affidavit

申請者必須閱讀及勾選以下問題 All applicants must read and check the box before each item.

- ☐ 本人不具僑生身份且不具中華民國國籍之外國籍學生。(具中華民國國籍及外國國籍之雙重國籍者，自內政部許可喪失中華民國國籍之日起八年內，不得依本辦法申請入學本校。)
I do not have the overseas Chinese status nor hold the Republic of China nationality. If I formerly held Republic of China nationality, I declare that I have officially given up my R.O.C. nationality for at least eight years, up until the beginning date of the first term in which I seek admission on Chienkuo Technology University calendar. I also understand that a false declaration would result in the immediate cancellation of my admission or the deprivation of my status as a registered student at the Chienkuo Technology University.
註：中華民國國籍法第二條規定：有下列各款情形之一者，屬中華民國國籍：
一、出生時父或母為中華民國國民。
二、出生於父或母死亡後，其父或母死亡時為中華民國國民。
三、出生於中華民國領域內，父母均無可考，或均無國籍者。
四、歸化者。
五、前項第一款及第二款之規定，於本法修正公布時之未成年人，亦適用之。
Note: According to the Article 2 of Nationality Law, a person who meets one of the following requirements has acquired nationality of the Republic of China:
I. A person whose father or mother was, at the time of his (her) birth, a citizen of the Republic of China. The situation of mother does not apply to those who were born before February 9 (include the 9th), 1980.
II. A person born after the death of his (her) father who was, at the time of his (her) death, a citizen of the Republic of China.
III. A person born in the territory of the Republic of China and whose parents are both unknown or are stateless.
IV. An immigrated person.
V. The provisions specified in sub-paragraphs (i) and (ii) of the preceding Paragraph shall apply to minor children on the date of the promulgation of the amendment of this Law.
- ☐ 本人所提供之最高學歷畢業證書（報名大學部者為高中畢業證書，研究所者為大學或碩士畢業證書）在畢業學校所在地國家均為合法有效取得畢業資格，且所持有之證件相當於中華民國國內之各級合法學校授予之相當學位。
The diploma(s) I present are valid and legally awarded in the country where I graduated and are equivalent to the degree conferred by accredited schools and universities in the Republic of China.
- ☐ 本人在華未曾完成申請就學學程或遭退學。
I did not apply for admission as the overseas Chinese status at any university in the Republic of China. I understand that foreign students who have already completed a degree program or have been expelled from a university in Republic of China are not eligible to re-apply for foreign student admission. Violation of this rule would result in immediate cancellation of my admission or the deprivation of my status as Chienkuo Technology University registered students.
- ☐ 本人未以「僑生回國就學及輔導辦法」申請入學中華民國國內之其他大學院校。
I have not filed applications with any other universities in the ROC with "Application Regulations for Overseas Students to Study In Taiwan"
- ☐ 上述所陳之任一事項同意授權 貴校查證，如有不實或不符規定等情事屬實者，本人願依 貴校學則第二十三條之規定辦理，絕無異議。
I authorize Chienkuo Technology University to check on all of the above information, and if any of it is found to be false, I will accept the consequences set forth in university regulation No.23.
- 註：建國科技大學學則第二十三條規定：「新生所繳入學證件如有假借、冒用、偽造、變造等情事，一經查明即開除學籍，不發給任何證明文件。」
Note: CTU Regulation No. 23 states: "If the documents submitted by new students for admission are found to be forged, fraudulent or altered, etc., the student status will be revoked and no documentation about the student status at CTU will be provided."

申請人（具結）人簽名

Applicant's signature

日期

Date

【附表 Attachment 5】

文件驗證切結書

Affidavit (of admissions documents to be verified)

本人_____申請貴校，保證於報到註冊時補交下列文件：
 (請填寫姓名)

I, _____, applying to study at Tainan University of Technology, hereby promise
 (Full name)

that I will submit the following verified documents to Tainan University of Technology at the time of registration.

檢核 Check	項目 Items
	經駐外單位驗證之國外最高學歷證件正本一份/ One original highest educational diploma verified by the Taiwan Overseas Representative Office
	經駐外單位驗證之國外最高成績證明正本一份/ One original highest educational transcript verified by the Taiwan Overseas Representative Office

若在報到時無法提供繳驗經駐外單位驗證之學歷證明及成績單正本；本人願放棄錄取資格，絕無異議。(※中英文以外之語文，應附經驗證之中文或英文譯本)

Furthermore, at the time of registration I will present my original diploma and transcript to Tainan University of Technology. I understand that if I cannot submit the copies of the verified documents or the original diploma or transcript at the time of registration, my qualification for enrollment will be revoked.

(Remark: If the original documents are not in English or Chinese, an English or a Chinese translated version verified by a Taiwan overseas representative office is also required.)

切結人簽章/日期

Applicant's Signature/ Date

留學讀書計畫

申請人 / Applicant:	<input type="checkbox"/> Bachelor degree program <input type="checkbox"/> Master degree program
申請系所 / Program:	

Write a 300 words statement in Chinese or in English, stating your study plans at CTU , including:

1. academic or personal training related to your proposed study , 2. study topic or direction, reasons and purposes of the proposed study. (Attach additional sheets of paper if needed).

This image shows a blank sheet of white paper designed for writing. It features a series of evenly spaced horizontal blue lines across its entire width. A single vertical red line runs down the left side, creating a narrow margin. The paper is otherwise completely empty, with no text or markings.

【附表 Attachment 7】

個人資料蒐集同意書 Personal Data Collection Agreement

建國科技大學（以下簡稱本校）為蒐集、處理、利用個人資料，依個人資料保護法之規定以本聲明及同意書向您行書面告知並徵求您同意。當您於頁末簽名處簽署本同意書時，表示您已閱讀、瞭解並同意接受本同意書之所有內容。

According to the Personal Data Protection Act, Chienkuo Technology University (hereinafter as CTU) issues its statement of personal data protection and collection agreement to notify you of your responsibilities and rights and solicit your consent to the collection, processing and use of your personal data by CTU. Your signature below indicates that you have read, understood and accepted the contents set forth in this agreement.

一. 基本資料之蒐集、更新及保管

- (一)本校係依據中華民國「個人資料保護法」與相關法令之規範，蒐集、處理及利用您的個人資料。
- (二)請提供您本人正確、最新及完整的個人資料。
- (三)本校因執行業務所蒐集您的個人資料包括表單內所需欄位等。
- (四)若您的個人資料有任何異動，請主動向本校申請更正，使其保持正確、最新及完整。
- (五)若您提供錯誤、不實、過時或不完整或具誤導性的資料，您將可能損失相關權益。
- (六)您可依中華民國「個人資料保護法」，就您的個人資料行使以下權利：

- | | |
|-------------|------------------|
| 1. 查詢或請求閱覽。 | 4. 請求停止蒐集、處理或利用。 |
| 2. 請求製給複製本。 | 5. 請求刪除。 |
| 3. 請求補充或更正。 | |

但本校各單位因執行職務或業務所必需者，本校得拒絕您上述之請求。且因您行使上述權利，而導致權益受損時，本校將不負相關賠償責任。

I. Basic Data Collection, Renewal and Management

(I)CTU will collect, process, and use your personal data in accordance with the Personal Data Protection Act and relevant laws and rules enacted in Taiwan, the Republic of China.

(II) Please provide your accurate, latest and complete personal data.

(III)Your personal data collected by CTU to facilitate its administration includes the information in the columns marked as required on the form.

(IV)Please inform CTU of any change to your personal data to maintain the latest information.

(V)You may lose certain rights or benefits if you provide incorrect, untrue, outdated or incomplete information.

(VI)According to the Personal Data Protection Act (ROC), you are entitled to make the following requests:

- 1. To check or review the collected data.
- 2. To receive a photocopy of the collected data.
- 3. To supplement or revise the collected data.
- 4. To cease the collection, processing or use of the collected data.
- 5. To delete the collected data.

However, CTU may reject your requests in order to meet the administrative needs of its offices and institutes. Moreover, should you suffer any losses due to such requests, CTU shall not be held responsible for any compensation.

二. 蒐集個人資料之目的

(一)本校係基於「教育行政業務需求」之特定目的而蒐集您的個人資料。

(二)當您的個人資料使用方式與本校蒐集的目的不同時，我們會在使用前先徵求您的書面同意，您可以拒絕向本校提供個人資料，但您可能因此喪失您的權益。

II. Purpose of Personal Data Collection

(I)CTU collects your personal data to meet the needs of educational administration.

(II)We will solicit your consent in a written form in advance before using your personal data to serve a purpose other than the one specified in Item (I) of this article. While you may refuse to provide your personal data to NUTN, you may lose certain rights or benefits as a consequence.

- ### 三. 基本資料之保密：本校如違反「個人資料保護法」規定或因天災、事變或其他不可抗力所致者，致您的個人資料被竊取、洩漏、竄改、遭其他侵害者，本校將於查明後以電話、信函、電子郵件或網站公告等方法，擇適當方式通知您。

III. Basic Information Security Should your personal information be stolen, disclosed, altered or infringed upon due to the violation of the Personal Data Protection Act by CTU the occurrence of any natural disasters, incidental changes or other unavoidable circumstances, CTU shall inspect the cause and inform you by phone, mail, email or website notice.

四、 同意書之效力

(一)當您簽署本同意書時，即表示您已閱讀、瞭解並同意本同意書之所有內容。

(二)本校保留隨時修改本同意書規範之權力，本校將於修改規範時，於本校網頁(站)公告修改之事實，不另作個別通知。如果您不同意修改的內容，請依上述第一條第六款向本校主張停止蒐集、處理及利用個人資料。否則將視為您已同意並接受本同意書該等增訂或修改內容之拘束。

IV. Validity of Agreement

(I)Your signature on this agreement indicates that you have read, understood and accepted its contents.

(II)CTU is entitled to amend the contents of this agreement, and any amendments will be publicized on the CTU website. Should you disagree with any amendments, please exercise your right to request that CTU discontinue to collect, process or use your personal data according to Item VI of Article I. Otherwise, you are considered to have agreed to the amendment.

五、 準據法與管轄

法院本同意書之解釋與適用，以及本同意書有關之爭議，均應依照中華民國法律予以處理，並以臺灣彰化地方法院為第一審管轄法院。

V. Governing Law and Jurisdiction

The interpretation and applicability of this agreement shall be governed by the law of the Republic of China. Any disputes arising out of or relating to this agreement shall be submitted to Changhua District Court as the court of the first instance jurisdiction.

Note: The contents of this agreement were translated from the original Chinese. In the event of any discrepancies between the two versions, the Chinese always takes precedence.

Signature (Full Name)_____

Print Full Name_____

Social Security Number_____

University (Graduate School) Student ID Number_____

Date of Signature(YYYY/MM/DD)_____

【附表 Attachment 8】

申請入學推薦信**Recommendation Form of International Student Admission**

被推薦人目前申請就讀建國科技大學，感謝您撥冗填寫本推薦信，請詳實填寫，以利審查工作進行。如有需要，可自行增加版面，感謝您的配合。

This person is applying for admission to Chienkuo Technology University. We would appreciate receiving your opinions regarding this applicant. Please feel free to add pages to make additional comments. We sincerely thank you for your time and effort.

被推薦人姓名 Name of Applicant	中文名	英文名

➤ 基本訊息 Evaluation Information

1. 您與被推薦人的關係：_____
2. 請評估被推薦人特質 Please rate the applicant on the qualities listed below.

項目 Evaluation	優 Excellent	佳 Good	尚可 Average	差 Poor
理解能力 Comprehension				
分析能力 Analytical ability				
創造力 Creativity				
獨立性 Independence				
合群 Collaborative				
表達能力 ability of expression				
語言能力-中文 <input type="checkbox"/> mother tongue Chinese Language skills				
語言能力-英文 <input type="checkbox"/> mother tongue English Language skills				
綜合簡述 Write Down a Brief Evaluation				

☐ 我是被推薦人在____年____月____日~____年____月____日華語學習期間的華語老師

推薦人姓名 Name of Referee	服務單位 / 職稱 Institution / Position	聯絡方式 Tel / email

- 如果我們有其他問題，我們將與您聯絡
We'll contact you if we have any further questions
- 請將此表格放入信封，並於彌封處簽章
Please enclose this form in an envelope and sign your name over the flap of the sealed envelop.

推薦人簽章 Signature:

日期 Date:

【附表 Attachment 9】

申請入學資助者財力保證書 Financial Affidavit for International Applicants

【存款證明非申請人帳戶者，請遞交本項資助者財力證明書】

If the certificate of deposit is not the applicant's account, please submit the guarantor's financial affidavit

本人_____與被保證人_____關係是_____，

願擔保被保證人在建國科技大學就讀期間一切學費及生活所需支出。

I, _____, and the applicant, _____,
our relationship being _____, hereby guarantee that the applicant's
tuition and living expense while attending Chienkuo Technology University of
Technology will be paid in full.

此致

Submitted to

建國科技大學

Chienkuo Technology

保證人 Guarantor

(簽章 Signature)

關係 Relationship

護照號碼 Passport /
(ARC) No:

連絡電話 Contact No.:

電子郵件 Email:

具結日期 Date:

Month / Day / Year



【附表 Attachment 10】

建國科技大學 外國學生新生入學獎學金申請表

Chienkuo Technology University

Application Form for Scholarship for Foreign Students

申請日期 Application Date	年 Year	月 Month	日 Date
原就讀學校 Home University			
中文姓名 Name in Chinese		性別 Gender	<input type="checkbox"/> 男 Male <input type="checkbox"/> 女 Female
英文姓名 Name in English		出生日期 Date of Birth	____ 年 Year ____ 月 Month ____ 日 Date
護照號碼 Passport No.		國籍 Nationality	
推薦入學機構 Recommended Admission Institution		推薦人 Referee	<input type="checkbox"/> Recommendation Letter
就讀學系/年級 Department/Grade	<input type="checkbox"/> Newly Admitted The Department of _____ /Grade _____.		
電子信箱 E-mail			
聯絡地址 Address	國家/Country : Detailed address:		
聯絡電話 Contact Phone No.	住宅/Home : 手機/Mobile phone : 其它/Others :		
是否曾申請其他獎學金 Do you have any scholarship from other institutions? : <input type="checkbox"/> 是, 請列出/Yes, please specify. _____ . <input type="checkbox"/> 否/No.			
是否曾申請本獎學金並獲准? Were you awarded this scholarship before? <input type="checkbox"/> 是, 獲准時間 / Yes, the time was _____ <input type="checkbox"/> 否 / No			
檢附以下證件(請打勾): Please attach the following documents and check the boxes: 1. <input type="checkbox"/> 身分證及學生證正反面影本(貼於次頁)Copy of ID and Student ID(attach on next page) 2. <input type="checkbox"/> 歷年成績單中文或英文正本一份Official Score Transcript in Mandarin or English 3. <input type="checkbox"/> 推薦信 Recommendation Letter 4. <input type="checkbox"/> 其他有利審查之資料(四年以內)Additional supporting documents (within 4 years)			
申請人簽名 / Signature : <div style="text-align: right;">年(Y) 月(M) 日(D)</div>			

註:如尚無護照, 護照號碼免填。Remark: the passport number can be omitted if the student does not own a passport

filled out by CTU		
審核結果	依據建國科技大學外籍學生獎學金作業要點辦理:	國合處 主管簽章
	<input type="checkbox"/> 學費部分減免; 需繳付學費 25,000 元 Partial remission of tuition fee, NTD25000 tuition fee should be paid.	
	<input type="checkbox"/> 生活助學金每月 5,000 元 Living Allowance Scholarship NT\$ 5,000 per month	
	<input type="checkbox"/> 免全額學雜費 Full tuition and miscellaneous fee waivers.	
	<input type="checkbox"/> 無獎助學金 No scholarship	

背面尚有資料 There are still requirements on the back, next page

Application Form for Scholarship

護照黏貼處 Adhere a copy of passport hereunder:

在台居留證原就讀學校或本校生證影本黏貼處

Adhere a Copy of ARC, Alien Residence Certificate or Student ID Card (of home university/CTU) hereunder:

影本正面
Front page

影本反面
Rare page

【附表 Attachment 11】

建國科技大學 111 學年度 第 學期外國學生新生住宿申請書 Dormitory Application Form, Chienkuo Technology University Academic Year <u>2022-2023</u> <input type="checkbox"/> 2022 Fall Semester <input type="checkbox"/> 2023 Spring Semester			
科系所 Department		年級 Class	
姓名 Name		學號 Student ID No.	
性別 Gender		身份證字號 Passport No.	
戶籍地址 Home Address	國籍 Nationality: Address:		
家長姓名 Guardian's Name		電話 Tel.:	
緊急聯絡人 Contact person in case of Emergency		電話 Tel.:	
注意事項 一. 申請住宿期間以一學年為原則，分上、下學期繳費。 二. 凡住校生皆需遵守校規及 住校生輔導辦法 與學生宿舍設備管理要點有關規定，凡有違反者，依校規議處。 三. 繳交住宿費後請將住宿申請書交回登記處以利編排床位 			
Note: 1. The dormitory fee is to be paid at the beginning of each semester. 2. Students living in the dormitory should obey relative regulations of the Chienkuo Technology University, regulations for students living in the dormitory, and regulations about using facilities in the dormitory. 3. Please return this form to the dormitory after paying the dormitory fee in order to secure the application.			
簽名 Signature :		日期 Date :	
本人欲申請住宿： (請鉤選) I want to apply for: (Check the box)	<input type="checkbox"/> 六人房 6-bed room	NTD9,500/semester Utilities/air conditioning fee is not included.	
	<input type="checkbox"/> 四人房 4-bed room	NTD13,850/semester Utilities/air conditioning fee is not included.	
			
I'm a Project Student	<input type="checkbox"/> Enterprise Dorm	The rates are determined by various enterprises CTU will arrange the Project Students to stay at dormitories from various enterprises.	

審查意見 Comments (filled out by CTU)

❖申請入學學生姓名

Name of Applicant: _____

 申請入學 Year: _____ ☐ Spring Semester ☐ Fall Semester

國合處意見:

❖ 系所審查通過者，入學通知書需備註: (依申請者狀況勾選要求)

- ☐ 須提供 TOCFL 或 HSK Level1 華語能力證書，始得註冊成為正式學位生。未取得者，需先至本校語言中心進行檢測，通過本校自訂華語能力測驗初級者，得逕行註冊入學成為正式學位生；未通過者需先在語言中心學習華語，直至通過本校自訂華語能力測驗初級，使得申請註冊，成為本校外籍學位生。
- ☐ 報到時請繳交經外交部至外管處驗證之中文或英文版高中畢業證書或同等學歷證明正本、歷年成績，未繳交者將視同資格不符不予錄取。
- ☐ 英制及蒙古教育體系 11 年級高中畢業生(FORM5)，依規定於入學後補修 12 學分。
- ☐ 僑生身份入學，所有課程將以華語授課，如為國民型中學畢業者(FORM5)，依規定於入學後補修 12 學分。
- ☐ 依全民健康保險法規定，於抵台居留滿 6 個月，應參加全民健康保險。家境清寒僑生得檢附經駐外館處或保健單位、僑校、僑團等機關或單位(非個人)開立之中文或英文清寒證明文件，申請補助全民健康保險費自付額二分之一。

☐ 具新生獎學金資格

Qualified for freshman scholarship

承辦:

單位主管:

 各系所初審意見
 Opinion of Referees:

 ❖☐ 茲同意錄取該生為

 系所名稱: _____ / ☐ 專班學生

<input type="checkbox"/> 學士 Bachelor's	年級:	班級:	<input type="checkbox"/> 需先修讀華語課程
<input type="checkbox"/> 碩士 Master's	年級:	班級:	
<input type="checkbox"/> 交換學生 Exchange Student	年級:	班級:	
<input type="checkbox"/> 四技國際學生產學合作專班 International Programs of Industry-Academia Collaboration : <input type="checkbox"/> 工程專班 the Program of Engineering <input type="checkbox"/> 管理專班 the Program of Management <input type="checkbox"/> 設計專班 the Program of Design <input type="checkbox"/> 生活科技專班 the Program of Living Technology			
<input type="checkbox"/> 其他 Others / Specify :			

 ❖☐ 茲不同意錄取該生，不錄取原因請說明:

 所長
系主任

院長

教務長

【附錄/ Appendix】

教育部	外國學生來臺就學辦法 中華民國 110 年 1 月 22 日 教育部臺教文（五）字第 1100003461B 號令修正發布	
MOE	Regulations Regarding International Students Undertaking Studies in Taiwan <i>Amended by Ministry of Education on 22 January 2021</i>	
建國科大	建國科技大學外國學生入學規定 Admission Regulations for CTU International Students 教育部 110 年 11 月 17 日 臺教文(五)字第 1100154933 號函核定	
建國科大	建國科技大學外籍學生獎助學金作業要點 Scholarships for International Students of Chienkuo Technology University 民國 110 年 11 月 24 日行政會議第六次修訂通過	

FROM

(Full Name in Chinese)

(First name / given name) (Last name/Surname)

(Full Name in English)

(Address)

TO：建國科技大學國際合作及交流處 收
50094 彰化市介壽北路 1 號
中華民國臺灣

**Office of International Affairs
Chienkuo Technology University
No.1 Chieh-shou N. Rd.,
Changhua City,
Taiwan, R.O.C.**

請將本表貼於報名信封袋上，以掛號郵寄。

(海外地區建議使用順豐速運、DHL 或 FedEx 等快遞服務)

Please attach this application cover sheet to the outside of the envelope containing your application package, and send by registered mail or courier. (DHL or FedEx service is recommended for application packages mailed from overseas.)

☐ 2022 FALL SEMESTER

☐ 2023 SPRING SEMESTER

勾選 check	申請系所院別
	工程學院 College of Engineering
	管理學院 College of Management
	設計學院 College of Design
	生活科技學院 College of Living Technology
正規課程 Regular Program	
大學部	Bachelor Degree Program:
研究所	Master Degree Program:

寄出後請 e-mail: oia@ctu.edu.tw

此區請勿填寫 PLEASE DO NOT WRITE IN THIS SECTION
(For Office Use Only)

申請編號: _____ 收件日期: _____

審查人員: _____ 審查日期: _____

☐ 完整文件 ☐ 補件完成日期 _____ 總補教次數 _____



建國科技大學

Chienkuo Technology University



網路報名系統
CTU Network Registration System

<https://ap14.ctu.edu.tw/Foreign.Student/login>
